PLACEMENT SHEET OVERVIEW

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| |  |  | | --- | --- | | *CHCCHILD401A Identify and respond to children and young people at risk* | *CHCPR303D Develop understanding of children’s interests and developmental needs* | | *CHCCN301A Ensure the health and safety of children* | *CHCPR301A Provide experiences to support children’s play and learning* | | *CHCCN302A Provide care for children* | *CHCIC301D Interact effectively with children* | | *CHCORG303A Participate effectively in the work environment* | *CHCFC301A Support the development of children* | | *CHCRF301D Work effectively with families to care for the child* | *CHCCS400A Work within a relevant legal and ethical framework* | | *CHCPR502D Organise experiences to facilitate and enhance children’s development* | *CHCCN303A Contribute to provision of nutritionally balanced food in a safe and hygienic manner* | | *CHCCN305A Provide care for babies* | *HLTOHS300A Contribute to OHS processes* | |  |   *NO PLACEMENT SHEET FIRST AID* |

**CHCCN302A – CARE FOR CHILDREN**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Provide physical care** |  |  |  |
| 1. **Create opportunities for children to understand their physical needs.** |  |  |  |
| 1. **Respond to the emotional needs of children and settle new arrivals.** |  |  |  |
| 1. **Set up an environment that encourages children to care for their own physical needs.** |  |  |  |

**CHCORG303A PARTICIPATE IN THE WORK ENVIRONMENT (SEMESTER 1)**

**CHCCN303A  CONTRIBUTE TO PROVISION OF NUTRITIONALLY SOUND FOOD IN A  SAFE AND HYGENIC MANNER**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. Use centre policies and procedures and good communication to identify and carry out workplace responsibilities. |  |  |  |
| 2. Demonstrate ways of working co-operatively to achieve workplace goals. |  |  |  |
| 3. Promote healthy eating through role modelling and/or positive mealtime experiences. |  |  |  |

**CHCCN 305A PROVIDE CARE FOR BABIES (UNDER 3 YEARS OLD)**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Respond to cries and needs of babies/infants.** |  |  |  |
| 1. **Develop and maintain a nurturing relationship with babies/infants.** |  |  |  |
| 1. **Settle new arrivals** |  |  |  |
| 1. **Provide an environment that promotes security for babies/infants.** |  |  |  |

**CHCPR301A PROVIDE EXPERIENCES TO SUPPORT CHILDREN’S PLAY AND LEARNING**

**CHCPR303D DEVELOP UNDERSTANDING OF CHILDREN’S INTEREST AND DEVELOPMENTAL NEEDS**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Gather information about the child through observation and/or secondary sources** |  |  |  |
| 1. **Record observations appropriately, accurately and free from bias and negative labels.** |  |  |  |
| 1. **Use observations and information collected to understand the child and contribute to program planning.** |  |  |  |
| 1. **Create a stimulating, positive and developmentally appropriate environment to foster development, play and learning.** |  |  |  |
| 1. **Actively guide, mentor and encourage children to undertake a variety of developmentally appropriate activities.** |  |  |  |
| 1. **Facilitate children’s play, learning and physical development by modelling/ participation/ interaction showing enthusiasm and playfulness.** |  |  |  |

**CHCIC301D INTERACT EFFECTIVELY WITH CHILDREN (semester 1)**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Communicate positively with children on an ongoing basis**. |  |  |  |
| 1. **Respect similarities and differences and encourage children to respect differences** |  |  |  |
| 1. **Promote positive behaviour** |  |  |  |

**CHCFC301A SUPPORT THE DEVELOPMENT OF CHILDREN**

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| **ELEMENT**  **Demonstrate ways that you have supported children** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. Physical Development |  |  |  |
| **2. Social Development** |  |  |  |
| **3. Emotional and/or Psychological Development** |  |  |  |
| **4. Language development** |  |  |  |
| **5. Creativity** |  |  |  |
| **6. Cognitive Development** |  |  |  |

**CHCCS400A Work within a relevant legal and Ethical framework**

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| **ELEMENT** | **ASSESSMENT C / NC** | **DATE STUDENT EXAMPLES / EVIDENCE /** | **SUPERVISOR COMMENTS/ DATE** |
| 1. Work with Staff to ensure that legal requirements are met. |  |  |  |
| 2. Follow the organisation’s policies and practices seeking help as appropriate. (talk to staff, ask questions). |  |  |  |
| 3. Work ethically to ensure children’s rights are respected. |  |  |  |
| 4. Demonstrate an understanding on how to deal with concerns or complaints. |  |  |  |

**CHCPR502D Organise experiences to facilitate and enhance children’s development**

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| **ELEMENT**  **Demonstrate ways that you have supported children** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Establish an environment that fosters children’s development**   e.g. Talk about the play spaces you set up - for what age groups? |  |  |  |
| **2. Provide creative and challenging opportunities to stimulate the children’s learning**  What did you plan for the children?  How could it challenge them and provide creative development? |  |  |  |
| **3. Plan appropriate experiences for children**  How did you decide on these experiences and what ,made them suitable? |  |  |  |
| **4. Encourage the children to be involved in the experiences**  (Give examples of what you said and did to be involved and support the children while they played at experiences with you) |  |  |  |
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**HLTOHS 300A CONTRIBUTE TO OCCUPATIONAL HEALTH & SAFETY PROCESSES**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. Provide a safe environment by following centre procedures and strategies for risk control. |  |  |  |
| 2. Work safely by using effective strategies for infection control, safe manual handling and safe use of chemicals |  |  |  |
| 3. Demonstrate an understanding of emergency procedures in the centre. Be aware of where the Centre’s emergency evacuation procedures are displayed. |  |  |  |

**CHCORG 303A PARTICIPATE IN THE WORK ENVIRONMENT (SEMESTER 2)**

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| **ELEMENT** | **ASSESSMENT C / NC** | **STUDENT EXAMPLES / EVIDENCE / DATE** | **SUPERVISOR COMMENTS/ DATE** |
| 1. **Contribute to the effective operation of the team by respectful relationships, being organized, showing initiative and sharing information.** |  |  |  |
| 1. **Review and develop your own workplace performance by acting on constructive feedback, planning activities in consultation with supervisor and identifying strategies to further develop skills.** |  |  |  |

**ENSURE THE HEALTH AND SAFETY OF CHILDREN**

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| ELEMENT | ASSESSMENT  C/NYC | STUDENT EXAMPLES/  EVIDENCE DATA | SUPERVISOR  COMMENTS/DATE |
| 1. Maintain a clean and hygienic environment for children. |  |  |  |
| 2. Recognise and respond appropriately to signs of potential illness, allergy and/or anaphylaxis. |  |  |  |
| 3. Provide a safe environment indoors and/or outdoors and/or on excursions. |  |  |  |
| 4. Supervise children’s safety indoors and/or outdoors and/or on excursions. |  |  |  |

INTERACT EFFECTIVELY WITH CHILDREN

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| ELEMENT | ASSESSMENT  C/NC | STUDENT EXAMPLES/ EVIDENCE | SUPERVISOR COMMENTS |
| 1. Collaborate and consult with children about their interests and how to make decisions. |  |  |  |
| 2. Promote positive behaviour and develop strategies for managing challenging behaviour. |  |  |  |